



St Herbert's CE Primary and Nursery School

2025-2026 Prospectus

www.stherberts.cumbria.sch.uk

017687 73017



Ofsted
February 2024

- ◆ Pupils are proud and happy to attend this welcoming school. Their relationships with each other and staff are strong.
- ◆ Pupils' conduct embodies the school rules to be ready, respectful and safe.
- ◆ Pupils benefit from the wide range of trips, clubs and experiences the school offers.
- ◆ Pupils have positive attitudes towards learning.



SIAMS

SIAMS
January 2024

- ◆ Christian vision is thoughtfully designed to provide especially well for pupils in this community.
- ◆ Pupils and adults are empowered to care about and look after each other.
- ◆ Relationships with local Christian community enhances worship and the spiritual life of pupils and adults.



'Learn to love as we love to learn'



St Herbert's CE Primary and Nursery School
Trinity Way, Keswick, CA12 4HZ
www.stherberts.cumbria.sch.uk
017687 73017



Dear Parent/Carer,

Welcome to St Herbert's CE Primary and Nursery School. Very shortly your child will be starting school. Choosing a school is a very difficult and important decision and I hope this prospectus will help to inform your choice. I am delighted to be able to share with you all the great things about our school and, hopefully, answer any questions you may have. I hope that you will decide to play a part in our continued success. You are welcome to visit us to find out more about us.

Our school motto is 'Learn to love as we love to learn'. We aim to work with you, as your child's first teacher, to help your child to do the very best he or she can, both academically and socially. We want all our children to become caring individuals and confident, successful, independent learners. We believe that helping your child to become an independent learner is a distinctive feature of our school.

Within the context of Christian belief and practice, our school has developed a set of core values which will continue to underpin all the work we do. Our values are Wisdom, Hope and Aspiration, Community and Dignity. These values will have a huge impact as your child develops. They help to deepen your child's positive values and, in doing so, help them consider the implications of their choices in relation to themselves, the communities from which they are part and the wider world.

St Herbert's continues to put our children at the centre of everything we do and we aim to provide them with an outstanding education during their time with us. This is to ensure we are able to meet the needs of all our pupils to achieve their full potential in their academic, creative, personal, physical, moral and spiritual development. We want learning to be fun and our main concern when children start school is that they settle happily into this new and exciting place. Our friendly and approachable staff are always available to share any concerns you may have and we do our utmost to get to know the children really well. We aim to foster in the children a lifelong love of learning that will last well beyond their time with us.

We look forward to welcoming you and working with you to make your child's years at St Herbert's CE Primary and Nursery School a truly happy and rewarding time. If you have any questions after reading this prospectus, please don't hesitate to contact me.

Yours sincerely

Mr Michael Craig
Head teacher
BA (Hons) PGCE NPQH



St Herbert's CE Primary and Nursery School Governors

Ex-officio (Foundation Governors)

Rev Charles Hope
Rev Andy Murphie (Chair)

Appointed by Diocesan Education Committee (Foundation Governors)

Mrs Linda Tee
Mrs Emma Bain
Mrs Susan Leighton
Mr Angus Wightman
Mrs Claire Williams

Appointed By Local Education Authority

Mrs Karen Harwood
Dr Richard Procter

Parents Representatives

Mr Martin Sluce

Headteacher

Mr Michael Craig

Staff Governors

Mrs Helen Danby

Clerk to Governors

Mrs Annabel Scott

St Herbert's CE Primary and Nursery School Staff

Headteacher

Mr Michael Craig

DSL, Child Protection, Educational Visits, Teaching and Learning, Pupil Premium, RE

Deputy Head Teacher

Mr Ian Jackson (Y3/4)

DDSL, Maths—Upper school, Assessment, MFL

School Business Manager

Mrs Geraldine Hawkins

Health & Safety, Finance, HR, Premises

Administration Assistants

Mrs Gail Graves and Mrs Lorraine Fisher

Teaching Staff

Miss Nadia Lamb (Nurs)

Mrs Sarah Renton (R)

Mrs Helen Danby (Y1/2)

Mr Tom Sargeant (Y1/2)

Miss Becky Greenwell (Y1/2)

Miss Millie McVittie (Y1/2)

Mrs Lucy Lake (Y3/4)

Miss Alexie Shaw (Y3/4)

Mrs Rachel Frampton (Y5/6)

Mr Lee Hawker (Y5/6)

Responsibility

PE

Early Years, Art and Design, Design and Technology

Key Stage 1, English — Lower School including reading, Science, ECT mentor

MFL, Outdoor Learning

History

ECT

Global Learning, Geography, PSHE inc. RHE

Music, Computing

DDSL, SENDCo, Pupil Premium, RE

Key Stage 2, English—Upper school, Lead mentor for trainees, Music

Higher Level Teaching Assistant

Mrs Kate Pepper

PPA

Senior Teaching Assistants

Miss Sian Bainbridge

Miss Hannah Donoghue

Miss Donna Hook

Mrs Kim McCulla

Mrs Sheena Chawdhary

Miss Megan Frampton

Mrs Sharyn Mallinson

Mrs Judith Murphie

Mrs Alanna Hemmings

Mrs Sharon Grocock

Mrs Jemma Robinson

Site Manager

Mr Kevin Barton

Kitchen staff

Mrs Tracey Wilson-Cockbain

Mrs Suzanne Wright

Miss Lucie Wilson

Miss Joanne Wood

Mid Day Supervisors

Mrs Hazel Brotherton

Miss Molly Messenger

Mrs Janet Nanson

Mrs Carole Smith

Mrs Alanna Hemmings

Mrs Joanne Harman

Mrs Lorraine Fisher

Mrs Lena Lee

Mrs Jemma Robinson

Miss Joanne Wood

Out of School Club Staff

Miss Donna Hook

Mrs Janet Nanson

Mrs Sharyn Mallinson

Miss Rachel Phillips

Mrs Kim McCulla

Mrs Jemma Robinson

Cleaning Staff

Mrs Judith Hilton

Miss Joanne Wood

Mrs Gillian Allison

Mrs Carole Smith

About Our School

St Herbert's CE Primary and Nursery School is situated in Keswick and is the result of the amalgamation in April 2015 of Trinity Junior School and St Kentigern's Infant School. As a voluntary aided school, it maintains close links with the parish churches and values its Christian ethos, but it is open to children of all denominations.

There are currently ten classes within school: two classes in Early Years (Latrigg and Walla Crag), three classes in Key Stage One (Catbells, Barrow and Lord's Seat) and five classes in Key Stage 2 (Bleaberry, Fleetwith Pike, Skiddaw, Helvellyn and Scafell Pike).

Teachers meet weekly to plan the curriculum for each phase. This ensures that children in each phase follow the same curriculum even though they are in different classes.

The topics are planned in two-yearly cycles, one for each half term. Topic information is available on our website under 'Curriculum'.

We are blessed with an amazing location, with the Lake District fells as our backdrop. Our extensive grounds include separate infant and junior playgrounds, each with their own play equipment, as well as an outdoor classroom area for Early Years. We have a large playing field for use by all age groups. In addition, we have a climbing wall, two gardens for children to grow flowers and vegetables, a wild woodland area, a stone circle seating area (within a wild meadow) and a small amphitheatre, so that we can take learning outdoors at every opportunity.



**“The school has a broad curriculum, dedicated staff, various extra-curricular activities and visits”
Parent’s comment
Sept 2024**





Our Vision

'Learn to love as we love to learn'

As a Voluntary Aided Church of England School, we follow the principles of the Church of England. We aim to create a vibrant and broad menu of experiences so that our children will flourish through experiencing life in all its fullness. (John 10:10).

We will provide:

1. A safe learning environment
2. High expectations for academic, spiritual and personal achievement
3. A team based ethos throughout the school
4. A supportive, passionate teaching team
5. Opportunities for adventure
6. Strong partnerships with families
7. Very strong links with the Keswick community and local parishes
8. An exciting and engaging curriculum, providing adventurous opportunities for children and staff to take risks and feel challenged within a supportive framework
9. A clear understanding of where they are in their learning and what they need to do next
10. A World class local environment, which enables a regular, developmental programme of residential and outdoor learning opportunities.



**“Great teachers
and TAs and
knowing child is
happy is really
comforting”
Parent’s comment
Sept 2022**



**“Everyone is kind to
each other and you
are taught really well.
We learn facts and
play games to help
us understand them”
Child’s comment
Sept 2023**

Admissions

As St Herbert's CE Primary and Nursery School is a Voluntary Aided school, the Governors are the Admissions Authority for the school.

The school's published admission number is 50. Should there be more applications for places than the school has available, these will be allocated in accordance with the current criteria, which can be viewed below. These are listed in order of priority:

1. Children who are in Public Care or who have been adopted (or became subject to a child arrangements order or special guardianship order) but were formerly in Public Care. This also includes children who were previously in Public Care outside of England. A child in public care is defined as a child who is looked after by the Local Authority within the meaning of section 22 of the Children's Act 1989.
2. Children who have physical and/or medical needs who would be disadvantaged by travelling to another school. Written evidence from an appropriate professional would be required for the Governors to consider admission in this category.
3. Children living within the catchment area having a brother or sister attending our school at the time of their admission giving priority, if necessary, to those children with the youngest siblings. Brothers and sisters are those living at the same address including step, adopted and foster children.
4. Other children living in the catchment area, giving priority to those living closest to the school measured by the shortest walking route by road from the centre of the pupil's home address to the front entrance of the school. The Governors will use the Local Authority's computerised Geographical Information System (GIS) to ensure consistency of measurement. The closest addresses will have priority.
5. Children living outside the catchment area who, at the time of their admission, have brothers or sisters in the school, giving priority, if necessary, to those children with the youngest siblings. Brothers and sisters are those living at the same address including step, adopted and foster children.

Applications should be submitted online through Cumberland Council's Citizen Portal or using form SA1, available from Cumberland Council School Admissions or the school office.

A guidance booklet about starting school in Cumbria has been produced by Cumberland County Council and is available to download from the School Admissions website or to view at the school office.

Please note that attendance at our Nursery Class does not guarantee entrance into Reception and a separate application must be made at the appropriate time.

Induction

For children joining Reception, once you receive your offer of a place at St Herbert's CE Primary and Nursery School, you will receive an invitation to a meeting in the summer term to find out more about our induction into school. You will meet the Headteacher and your child's new teacher and will be able to ask questions you may have. You will also be given a welcome booklet that will give you more information about our school.

Later in the summer term, there will also be an opportunity for your child to spend some time in their new classroom to meet the teachers and make some new friends.



Before your child starts Reception in September, **or** when they start Nursery, the class teacher will make an appointment to visit you and your child at home. This is an informal meeting when you can get to know the members of staff in whose care your child will be and talk to them in privacy about anything relating to starting school.

At the meeting, we will share starting information and discuss with yourselves how we manage this.

If you have any concerns or worries please speak to us. We will listen!

Transition

We take children from a wide variety of pre-school providers and we contact all of them to start to get to know your child.

We have excellent transition arrangements in place to ensure the children move throughout the school happily.

After year 6, most of our children move to Keswick School. We have excellent transition arrangements in place and we often welcome children back to see us, for example, for work experience.

**“Fabulous staff
and teachers who
put the children’s
best interests at
heart”
Parent’s comment
Sept 2022**



Our School Day

The school doors are opened at 8.45am each morning.

Please note that children are **NOT** supervised on the playground by school staff before school starts.

Morning session

8.50am to 12 noon

Afternoon session

1.00pm to 3.20pm

At home time the teacher will bring the children to the doors for each class. Your child will be asked to remain in the classroom if you are delayed for any reason.

Various clubs are held in school throughout the year. These change from time to time, but last year included running club, dodgeball, netball and reception Christmas craft club.



A Healthy School

The government provides every child in school with a free piece of fruit each day. The children can have access to water bottles throughout the day. Milk can be purchased via Cool Milk, but is currently free to under fives and children who are eligible for free school meals (not universal infant free school meals).

School meals are produced by our school cooks. If your child prefers a packed lunch, you may opt to provide this, however, we would be grateful if you don't send sweets, fizzy drinks or chocolate in packed lunches, as we are keen to promote healthy lifestyles for our children.

Free School Meals are currently available to all infant children, however, if you are in receipt of benefits, your child may also be eligible for uniform grants and pupil premium funding and this must be applied for. Please ask the office for more details.



Uniform

All our children wear school uniform, as we believe the wearing of uniform helps the children take pride in themselves and their school.

Our uniform comprises a sweatshirt or cardigan embroidered with the school logo and name. Both are available from our uniform stockist - Identity. Please visit www.oneidentity.co.uk to register and order. Plain red cardigans are not acceptable.

Children should also wear a white polo shirt. White polo shirts with the school logo are also available from Identity, but plain white polo shirts are acceptable and are readily available from a variety of shops.

In addition, girls should wear black trousers, skirts or knee length culottes - not 'leggings' style stretchy trousers. In summer, girls may instead wear dark red gingham dresses or playsuit version. Boys should wear black trousers or shorts.

For boys and girls, shoes, plain black boots or plain black trainers are acceptable footwear with black, white or grey socks or tights - not red or other coloured tights.

If children do not have the correct uniform, we will contact home to ask for it to be brought in.

Clothing grants to spend on school uniform are available for children who are eligible for free school meals. To apply for free school meals and a clothing grant, please visit the Cumberland Council 'Apply for Free School Meals' page by clicking here [Citizen Portal - Sign in \(cumberland.gov.uk\)](http://cumberland.gov.uk)

Parents are asked to ensure that their children are dressed appropriately and that their clothing bears the name of the child.

P.E. Kit

Children also need a separate PE kit, which should comprise black or white shorts, white tee-shirt and plimsolls or trainers. They can also wear a plain, dark tracksuit in colder weather if they choose.

We have introduced an optional PE hoodie or white t-shirt with the school logo which can be worn on children's PE days. Both are available to order from our Identity shop.

Jewellery

The wearing of jewellery is not permitted for reasons of safety. A simple pair of stud earrings and a watch with the child's name on are the only exceptions. If parents wish to allow children to have their ears pierced, they are advised that it would be very helpful to have this done at the beginning of a summer holiday period, as we ask children to remove earrings for PE. If earrings cannot be removed due to the healing process, children will be asked to cover their earrings with micropore tape or a plaster.

Teaching and Learning

Early years unit

Nursery and Reception are part of the Early Years Foundation Stage for children from birth to five years old. Teachers plan activities and experiences that are carefully matched to the children's needs and stages of development.

Learning in the Early Years Foundation Stage Curriculum takes place around the following seven areas:

Communication and language

Physical development

Personal, social and emotional development

Literacy

Mathematics

Understanding the world

Expressive arts and design

Play, both indoors and out, is an essential part of development and learning. Children learn best by doing things they really enjoy, so our skilled staff plan learning activities that are play-based, active and fun. Staff are skilled in providing the right balance of challenge and support to take the children forward whilst maintaining their confidence.

The children are encouraged to take responsibility from an early stage. Children from all year groups join our School Council and are involved in decision making.

We have excellent transition arrangements in place to support the children as they move up through the school.



Teaching and Learning Key Stage One

At St Herbert's , we know that confidence is a key to success and we work hard to boost our children in this area. Children are better able to fulfil their potential when their emotional health and well-being are promoted and these aspects are very important.

Teaching Methods

In Years 1 and 2 we teach according to the National Curriculum for Key Stage 1. To find out more about what areas are covered and how we assess the children, please visit our website.

We are also required to teach Religious Education and, as a Church of England School, we follow the syllabus provided by the Blackburn Diocese and 'Understanding Christianity'.

Here at St Herbert's, we use a variety of methods and schemes to teach children and help them progress, including Read Write Inc. to teach our children how to read and write. Read Write Inc. is a whole school programme with children being grouped across the school and all taught Literacy at the same time each day. For further information about the programme, please speak to a member of staff.

Special Educational Needs

On average, about 20% of children need special help at some time with their schooling. Needs are identified in several ways: information is gathered from parents, pre-school groups, outside agencies, teacher observations or assessments. Children with needs identified will be supported appropriately. An Individual Education Plan (IEP) may be drawn up and support will be given in the classroom, or small groups as appropriate.

If you have any concerns about your child, please speak to us—we are approachable and will take your concerns seriously. Our SEN Policy and details of our local offer are available from our website or the school office.



Partnerships with Parents

Home-School Partnership

We are proud to work with our parents to maximise the opportunities we offer the children.

We know that children are not always forthcoming about school, so we provide other opportunities for parents to find out more about life in school. We have a fabulous Facebook page that posts regularly about our activities and a weekly newsletter.



Attendance

It is vital that your child attends school regularly, unless they are ill. Please telephone us on the first day of absence. We politely request that you don't book holidays in term-time as your child may miss vital aspects of his or her education. Holidays in term-time are only authorised in exceptional circumstances. An unauthorised absence will stay on your child's school record throughout their school life. Our school attendance target is 96.5%.

Homework

Homework can be hugely helpful but we also appreciate that, after a long day at school, children may not feel like it! Reading and sharing books with your child is encouraged daily for pupils across school. Books will be available for children to access once they are ready to start reading, either through Oxford Owl or sent home in their book bags.

In Key Stage one, children will receive a book to take home in their book bag, as well as a Read, Write, Inc book that can be accessed via Oxford Owl. In addition to these, spellings will be set on Spelling Shed and maths games will be sent home to play.

In Key Stage two, maths and English homework will be sent weekly via Seesaw, with children also asked to log on to their Spelling Shed and TT Rockstars accounts as often as they are able to during the week.

Helping in School

Many parents help out in school and we welcome this. If you can't help regularly you might be able to help on trips, or to talk to the children about the work you do.



Parent Teacher Association (FOSH—Friends of St Herbert's)

If you feel able to help with any events organised, we would be very grateful. PTA events have helped to raise funds to improve the environment for all the children.

Parental Concerns

Although we have a formal complaints procedure (which can be viewed on our website), we ask that if you have any worries or concerns please call in to see us. We are friendly and approachable and have the interests of the children at the forefront of all we do.

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Thank you for your interest
in St Herbert's!

If you would like any
further information, please
visit our website, or give us
a call and we'll be happy
to help.